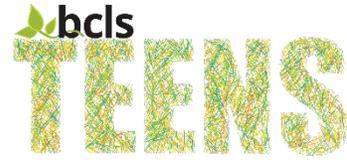


Burlington County Library System Teen Volunteer Agreement



Teen volunteer opportunities at the Burlington County Library System are project-based and will be made available as they are planned. We expect teen volunteers to be positive examples for younger patrons and encourage library use and a love of reading. Before beginning their service, teen volunteers and their parent/guardian must sign the below Teen Volunteer Agreement.

As a Teen Volunteer in the Burlington County Library System, I agree to the following:

1. I will arrive at the library at my assigned time. If I am unable to do this I will call or email the library to notify the Teen Volunteer Manager or librarian on duty.
2. If I need to make changes to my schedule, I will speak to the Teen Volunteer Manager.
3. I will remain at my post until my time slot has ended. If I need to leave for any reason I will speak to the Teen Volunteer Manager or librarian on duty.
4. I will perform my duties as assigned. If I have any questions about what I am to do, I will ask the Teen Volunteer Manger or librarian on duty.
5. I will focus on my assignment while working and avoid texting and other cell phone use.
6. I am aware that friends and relatives are welcome to use the library while I'm volunteering, but I will keep socializing to a minimum.
7. I will not babysit younger children while volunteering.
8. When questions arise from the public (such as "Where do I find books on sharks?") I will refer the patrons to the Youth Services Desk.
9. I will be courteous and respectful of the library patrons, staff, and other volunteers.
10. If I have any problems or am uncomfortable with the way a library patron is treating me, I will let the library staff at the Youth Services desk know ASAP.
11. I will wear appropriate attire.
12. I will not bring food or drink to the library except for water bottles with caps.
13. I understand that I am responsible for any library property given to me to use during my time as a volunteer.

Volunteer Name _____ Volunteer Signature _____

Parent/Guardian Name _____

Parent/Guardian Signature _____

Date _____