



**Job Posting  
#38-18**

**Title:** Monitor, Part-Time

**Salary:** \$9.75 hour

**Location:** Pemberton Library

**Open:** November 28, 2018

**DESCRIPTION**

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The Pemberton Branch Library is seeking a self-motivated and enthusiastic candidate for the position of Monitor. Your duties will include:

- Providing outstanding customer service at every encounter in-person, on-line and on the phone
- Knowing what programs and events are going on in his/her branch and other events throughout the library system
- Looking for opportunities to share information about library services, programs and resources
- Gathering library materials that customers have requested
- Checking library materials in and out and registering people for library cards
- Shelving materials
- Ability to handle money
- Other related duties as needed

**REQUIREMENTS:** Must be detail-oriented. Have the ability to work with a high level of accuracy. The ability to work well with others. The ability to stand for long periods of time and the ability to lift 40 lbs. with or without reasonable accommodation. The ability to understand and follow verbal and written directions. \*Must be a Burlington County resident

**SCHEDULE:** 20-24 hours per week. Must also be available days, evenings and Saturdays. **Submit an application including Job# 38-18 by 12/21/18 to [jobs@bcls.lib.nj.us](mailto:jobs@bcls.lib.nj.us)**

*The mission of the Burlington County Library System is to enrich lives by providing opportunities for learning, growth and personal development*