



JOB POSTING #09-24

Title: Library Associate, Learning & Engagement, Full-time

Salary: \$50,295

Location: Cinnaminson Branch Library & Pemberton Branch Library

Open: 01/31/2024 – until filled

ABOUT BCLS

The Burlington County Library System (BCLS) consists of 15 locations and both a Mobile Library and a Mobile Learning Lab that travel to dozens of community touchpoints throughout the largest county in the state. In addition, a Library by Mail service expands our reach in new and unique ways. We are an organization committed to staff growth and continuing education to help our team keep up with the ever-changing library field. Our Inclusion, Diversity, Equity and Accessibility (IDEA) committee works continually toward inclusion goals and new and evolving work group projects ensure there are system-wide opportunities for employees to tackle large initiatives. Other highlights include a StoryWalk® on our adjacent County Parks grounds, a 250-seat auditorium hosting concerts, performers and events for all ages and an annual Book Festival celebrating all things reading! Flip through our [2022 Annual Report](#) for more about our recent initiatives!

DESCRIPTION

The Burlington County Library System seeks an enthusiastic, service-oriented, and self-motivated individual to join its team. Serving at one of two locations, the Cinnaminson or Pemberton branch, the ideal candidate will bring their knowledge of emerging technologies and a passion for connecting library services and resources to community partner offerings, as they create engaging learning and discovery opportunities for library visitors. Other examples of duties:

- Provide outstanding customer service to library visitors on site, via phone, or on our digital channels.
- Support a suite of technology programs to expand digital fluency and learning capabilities.
- Host learning and enrichment activities with a special focus on inclusivity for, among others, new Americans, English language learners, and individuals with special needs.
- Participate in community outreach events, including providing STEM and emerging tech activities at area schools and community partner sites.
- Schedule and manage on-site community partner programs that bring experts to the library to expand access to learning and enrichment as well as access to community offerings.
- Other duties as assigned.

REQUIREMENTS

Education: Graduation from an accredited college or university with a Bachelor's degree.

- Ability to manage deadlines, organize, and prioritize work independently.
- Demonstrate collaborative team leadership and work with peers on shared events.

SCHEDULE

37.5 hours per week. Schedule to be determined and may include work at 1-2 partner branches. Includes evenings and weekends. Four Sundays per year.

Submit a cover letter and resume to jobs@bcls.lib.nj.us with **Job #09-24 and preferred branch** in the subject line.

The mission of the Burlington County Library System is to enrich lives by providing opportunities for learning, growth, and personal development.