



JOB POSTING #05-24

Title: Library Associate, Emerging Technology, Full-time

Salary: \$50,295

Location: Burlington County Library, Westampton

Open: 01/30/2024 – until filled

ABOUT BCLS

The Burlington County Library System (BCLS) consists of 15 locations and both a Mobile Library and a Mobile Learning Lab that travel to dozens of community touchpoints throughout the largest county in the state. In addition, a Library by Mail service expands our reach in new and unique ways. We are an organization committed to staff growth and continuing education to help our team keep up with the ever-changing library field. Our Inclusion, Diversity, Equity and Accessibility (IDEA) committee works continually toward inclusion goals and new and evolving work group projects ensure there are system-wide opportunities for employees to tackle large initiatives. Other highlights include a StoryWalk® on our adjacent County Parks grounds, a 250-seat auditorium hosting concerts, performers and events for all ages and an annual Book Festival celebrating all things reading! Flip through our [2022 Annual Report](#) for more about our recent initiatives!

DESCRIPTION

The Children's Services Department at the County Library seeks an enthusiastic, service-oriented, and self-motivated individual to join its team. The ideal candidate will be knowledgeable of the emerging trends in technology and digital literacy for children. They will provide exemplary customer service by being attentive, approachable, and empathetic while working with people of all ages and backgrounds, specifically children, teens, caregivers, and educators. Other examples of duties:

- Provide outstanding customer service to library visitors on site, via phone, or on our digital channels.
- Support a suite of technology programs to expand digital fluency and learning capabilities.
- Participate in community outreach events, including providing STEM and emerging tech activities at area schools and community partner sites.
- Assist with children's events, including but not limited to digital story times, STEM offerings, and programs for babies through pre-school age.
- Assist librarians with collection maintenance, displays, and book merchandising.
- Stay informed of emerging trends and new technology; makes suggestions for implementing new offerings in this area.
- Other duties as assigned.

REQUIREMENTS

Education: Graduation from an accredited college or university with a Bachelor's degree.

- Ability to manage deadlines, organize, and prioritize work independently.
- Demonstrate collaborative team leadership and work with peers on shared events.

SCHEDULE

37.5 hours per week. Schedule to be determined. Includes evenings and weekends. Four Sundays per year.

Submit a cover letter and resume to jobs@bcls.lib.nj.us with **Job #05-24** in the subject line.

The mission of the Burlington County Library System is to enrich lives by providing opportunities for learning, growth, and personal development.