

Name \_\_\_\_\_  
(Plaintiff's name, address, and telephone number)

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Date \_\_\_\_\_

Plaintiff, *Pro Se*

Superior Court of New Jersey

\_\_\_\_\_ County Family Part  
(County where complaint is filed)

\_\_\_\_\_  
(Fill in address from Appendix A)

\_\_\_\_\_, New Jersey \_\_\_\_\_  
(City) (Zip code)

ATTENTION: FILING CLERK

RE: \_\_\_\_\_ Docket No. FM \_\_\_\_\_  
(Caption/title of case) (Docket number of complaint)

Dear Madam/Sir:

Enclosed please find an original and two copies of an *ex parte* request to serve defendant by publication and supporting certification and a form of order for service by publication in the above matter.

Kindly file the enclosed documents, retain the original, and return two copies marked "filed" in the enclosed self-addressed, stamped envelope.

Very truly yours,

\_\_\_\_\_  
(Your signature)